



County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA
Chief Executive Officer

December 15, 2009

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**DEPARTMENT OF PARKS AND RECREATION:
HASLEY CANYON PARK GENERAL IMPROVEMENTS PROJECT
APPROVE PROJECT AND BUDGET
CAPITAL PROJECT NO. 69559
(FIFTH DISTRICT) (3 VOTES)**

SUBJECT

Approval of the recommended actions will allow the Director of the Department of Parks and Recreation to proceed with the general improvements at Hasley Canyon Park.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find that the proposed project is categorically exempt from California Environmental Quality Act according to Section 15303 (e) of the State California Environmental Quality Act Guidelines and Class 3(b) of the Environmental Document Reporting Procedures and Guidelines adopted by your Board on November 17, 1987 as the project involves installation of small structures and new equipment.
2. Establish proposed project and approve the total budget of \$200,000 for the Hasley Canyon General Improvements Project, Capital Project No. 69559, funded by Enhanced Services for Unincorporated Areas (Proposition 62) net County cost.

Board of Supervisors
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First District

MARK RIDLEY-THOMAS
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Third District

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MICHAEL D. ANTONOVICH
Fifth District

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3. Authorize the Department of Parks and Recreation to implement the project in coordination with the Internal Services Department, to purchase and install the equipment for the project.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS

Approval of the recommended actions will allow the Department of Parks and Recreation (Department) to proceed with general improvements at Hasley Canyon Park.

The proposed project, located at 28700 West Quincy Street in Castaic, will include installation of a new shade structure over the existing playground, installation of a new playground with a shade covering for children between the ages of two and five years old, and a shaded seating area between the two playgrounds. Shade structures with a polyvinyl canopy will be used for all three proposed areas.

In this region of the County, summer temperatures are mostly in the triple digits. Installation of shade structures over the existing and the proposed new playgrounds will protect children against extreme heat exposure. The covered seating area, between the playgrounds, will provide shade to parents and other patrons supervising the children at the playgrounds. The improved facilities and amenities will contribute to a safer and healthier environment for both passive and programmed park activities.

Your Board's approval of the recommended actions will also allow the Internal Services Department (ISD), in its capacity as the County's purchasing agent, to issue a purchase order to a County agreement vendor for the acquisition and installation of the playground equipment and shade structures. The acquisition of the playground equipment and shade structures is within ISD's authority as County's purchasing agent. However, because of the specialized nature of the installation and building code requirements, the service component associated with the labor installation costs exceeds the ISD purchasing authority. Therefore, your Board's approval is required for the purchasing agent to proceed with this aspect of the acquisition.

The project will be managed by the North Agency Construction Division of the Department. It is anticipated that the installation of the equipment will begin in November 2009, and be completed within four months.

Implementation of Strategic Plan Goals

The proposed project supports the County's Strategic Plan Goals of Operational Effectiveness (Goal 1), Children, Family, and Adult Well-Being (Goal 2), and

Community and Municipal Services (Goal 3) by investing in public infrastructure that will enhance recreational opportunities for County residents.

FISCAL IMPACT/FINANCING

The total project cost, including plans and specifications, jurisdictional reviews, construction costs and County services, is currently estimated at \$200,000. Sufficient appropriation to complete the project is available in FY 2009-10 Capital Projects/Refurbishment Budget - Hasley Canyon General Improvements Project, C.P. 69559. The Project Schedule and Budget Summary are detailed in Attachment A.

The proposed project is fully funded by Proposition 62 net County cost.

Operating Budget Impact

Based on the project description, the Department does not anticipate any one-time start-up or ongoing costs resulting from the recommended actions. The provisions of the project have maintenance requirements that will be fulfilled with existing park staff and resources.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

In accordance with your Board's Civic Art Policy, adopted December 7, 2004, and revised on November 18, 2008, Civic Art fees do not apply to Hasley Canyon General Improvements Project (C.P. No. 69559), as the eligible project cost is less than \$500,000.

The State Public Contract Code requires the County to award construction contracts to the Lowest Responsive and Responsible Bidder, which is defined as the firm that: 1) submits the bid with the lowest cost; 2) is deemed by the County to be "responsive" to specific criteria under the solicitation, including, but not limited to licensure, bonding, and insurance requirements; and 3) is determined by the County to be a "responsible" bidder by exhibiting the capability, capacity, experience, trustworthiness, and financial wherewithal to perform the work required under the bid solicitation.

To ensure that the contract is awarded to the Lowest Responsive and Responsible contractor with a satisfactory history of performance, bidders are required to report violations of the False Claims Act, criminal convictions, civil litigation, defaulted contracts with the County, complaints filed with the contractor's State License Board, labor law/payroll violation, and debarment actions. As provided for in Board Policy

No. 5.140, the information reported by the contractor will be considered before making a recommendation to award.

The contract specifications contain provisions requiring the contractor to report solicitations of improper consideration of County employees and allowing the County to terminate the contract if it is found that the contractor offered or gave improper consideration to County employees.

The proposed project is not subject to the Countywide Energy and Environmental Policy adopted by your Board on January 16, 2007, since it involves the installation of a prefabricated shade structures and play equipment, each less than 10,000 gross square feet in size.

ENVIRONMENTAL DOCUMENTATION

The proposed project is categorically exempt from California Environmental Quality Act (CEQA) according to Section 15303 (e) of the State CEQA Guidelines, and Class 3(b) of the Environmental Document Reporting Procedures and Guidelines adopted by your Board on November 17, 1987, as the project involves the installation of small structures and equipment including a shade structure over an existing playground, a new playground with a shade structure, and a new shade structure over a seating area.

CONTRACTING PROCESS

The acquisition of the equipment and the installation falls under the statutory authority of the Purchasing Agent. The project requirements will be competitively solicited in accordance with County Purchasing Policies and Procedures.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

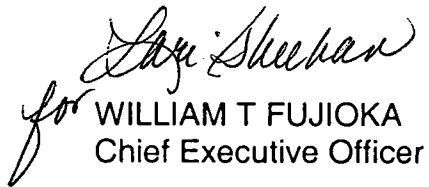
The contract requires the contractor to coordinate its installation activities with the daily functions and activities of the park facility to minimize disruption of services and to maintain access to the park area during construction.

The Honorable Board of Supervisors
December 15, 2009
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CONCLUSION

Please return one adopted copy of this letter to the Chief Executive Office, Capital Projects Division; and to the Department of Parks and Recreation.

Respectfully submitted,


WILLIAM T FUJIOKA
Chief Executive Officer

WTF:RG:SK
DJT:AC:zu

Attachment

c: Executive Officer, Board of Supervisors
Acting County Counsel
Department of Parks and Recreation
Internal Services Department

ATTACHMENT A

**DEPARTMENT OF PARKS AND RECREATION:
HASLEY CANYON PARK GENERAL IMPROVEMENTS PROJECT
APPROVE PROJECT AND BUDGET
CAPITAL PROJECT NO. 69559
(FIFTH DISTRICT) (3 VOTES)**

I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date
Board Action	December 09
Design Documents	N/A
Jurisdictional Approval	N/A
Environmental Documents	N/A
Adopt and Advertise	January 2010
Award Construction Contract	January 2010
Construction Start	February 2010
Construction Substantial Completion	April 2010
Final Acceptance	May 2010

PROJECT BUDGET SUMMARY

Project Activity	Proposed Budget
Land Acquisition	-
Construction	-
Low Bid construction Contract	\$165,000
Job Order Contract	-
Change Orders	\$ 25,000
Departmental Crafts	-
Youth Employment	-
Construction Consultants	-
Misc. Expense	-
Telecomm Equip - Affixed to Building	-
Civic Arts	-
Subtotal	\$ 90,000
Programming/Development	-
Plans and Specifications	-
Consultant Services	-
Site Planning	-
Hazardous Materials	-
Geotech/Soils Report and Soils Testing	-
Material Testing	-
Cost Estimating	-
Topographic Surveys	-
Construction Management	-
Construction Administration	-
Environmental	-
Move Management	-
Equipment Planning	-
Legal	-
Construction/Change Order	-
Other:	-
Subtotal	N/A
Miscellaneous Expenditures	\$ 9,000
Jurisdictional Review/Plan Check/Permit	-
County Services	-
Code Compliance Inspection	-
Contract Compliance Inspection	-
Design Review	-
Design Services	-
Contract Administration	-
Project Management	-
Project Management Support Services	-
ISD Job Order Contract Management	-
DPW Job Order Contract Management	-
ISD ITS Communications	-
Project Security	-
Project Technical Support	-
Office of Affirmative Action	\$ 1,000
County Counsel	-
Consultant – Gordian Group	-
Sheriff Job Order Contract Management	-
Subtotal	\$ 1,000
TOTAL	\$200,000